

Comprehensive Exams (a.k.a. MA exams; Three-Area exams) – Spring quarter of 2nd year (1st year for students entering with MA)

1. In late winter or early spring quarter, contact three members of Musicology faculty to serve on committee
2. Plan exams in three different fields: pre 1700, 1700 – 1900, 20th century
3. Receive questions from committee; write answers over Memorial Day weekend
4. Turn in your written answers, with three seminar papers (two of which must have been written for members on your committee)
5. Schedule oral exams, on written answers and topics from seminars
6. **LANGUAGE EXAM (1) MUST BE COMPLETED BEFORE THE EXAM**

Special Field Exam – Winter or Spring quarter of 3rd year

1. Contact three members of Musicology faculty to serve on committee while developing a specialization
2. At the beginning of fall quarter, the student submits a reading and repertoire list related to the area of specialization (a bibliography and list of relevant musical works totaling no more than 50 items)
3. Students are given one week to answer 3 questions from the committee
4. After written answers are completed, students are given the Special Field oral exam. The written answers and areas related to the dissertation research are discussed.

Dissertation Proposal – Fall quarter of fourth year

1. When the student begins to write the dissertation proposal, HE OR SHE MUST OFFICIALLY DECLARE HIS/HER DISSERTATION COMMITTEE. IF THE STUDENT FAILS TO DO THIS, THE DEFENSE OF THE PROPOSAL IS INVALID. The declaration of committee form is available in the department office.
2. **LANGUAGE EXAMS (2) MUST BE COMPLETED BEFORE THE DECLARATION OF COMMITTEE.**

Dissertation Defense

If the student wishes to change the examining committee before the final defense of the dissertation, he or she must submit a Change of Committee form.

All forms are available in the departmental office, 2443 Schoenberg.
Remember: UCLA loves forms. If you are unsure, you probably need one.